

**CHRISTOW & DISTRICT HORTICULTURAL
AND
AGRICULTURAL SHOW**

HEALTH & SAFETY POLICY

April 2019

Part 1: Statement of Health and Safety

1. Purpose

The purpose of this document is to set out the Christow and District Horticultural and Agricultural Show Society's commitment to the Health, Safety and well being of all those who are involved and attend the 'Christow Show'. It is the Society's intention to provide so far as is reasonably practical a safe and healthy working environment in accordance with the Health and Safety at Work Act 1974 (as amended by the 1999 regulations). The Society is committed to the Health and Safety of employees, volunteers and visitors and will ensure the safety of this group by making sure that organizers and event stewards are properly trained briefed (and equipped) of regulations, contingency plans, safe working methods and procedures. The Society has risk assessed its activities using persons it consider competent to undertake this type of work. The Society undertakes to periodically review these assessments.

2. Context

The Society asks that Exhibitors, Contractors, General Public and any other relevant person familiarises themselves with this document or any relevant guidance that relates to the activities undertaken by them. Furthermore the Society ask all parties referred to above to have due regard for their own safety and the safety of others at all times. You are also asked to comply with any instruction or direction given by the Society's Stewards or Officers to ensure you own safety and the safety of others.

3. Our Commitment to you

The Society has risk assessed many of its activities and has in its opinion put in place the necessary control or mitigation measures to reduce any risk to an acceptable level. Risk assessments are detailed in the Society's Event Management Plan (EMP). The EMP is reviewed regularly by the Society and is forwarded to Teignbridge Council for additional review and scrutiny. A copy of the EMP will be on display on Show day in the Secretary's office, alternatively please contact the Show Secretary for a copy.

4. Safety Officer (or person responsible for safety policy)

Mr K Orme or, in his absence, P B Farnsworth, has overall responsibility for the safety policy of Christow & District Show and for arranging the necessary training of employees.

5. Your responsibilities

We hope you enjoy your time at the Show. Our greatest wish is for you to go home having had a thoroughly enjoyable day without harm or injury. We ask that where possible Exhibitors and the general public comply with instructions or directions given by steward or society officers. Some Exhibitors, Trade Stands, Attractions may be required to complete written Risk Assessments for review by the Show Secretary.

Part 2: Responsibilities of Stewards

1. All stewards must endeavour to work in a safe manner at all times and to cease using machines, work places or protective clothing for use with chemicals immediately they become unsafe. Particular care must be used in lifting, or attempting to lift heavy weights; stewards should not hesitate to ask for assistance when any difficulty is encountered. Any dangerous, damaged or malfunctioning equipment must be reported to a designated steward of the Christow & District Show immediately and other staff informed. They shall proceed about their work in a sensible and careful manner.

2. No steward should intentionally mislay or remove anything which the Show Committee has provided in the interests of health and safety, which it has been required by law to provide or has decided to provide in the best interests of employees.

Part 3: Controlling Identified Risks

The Society has identified the following areas as being worthy of particular mention.

1. Arriving and Exiting Site

We , the Society, will erect suitable signage to the Show. Please ensure you comply with instructions of Show Stewards and drive at no more than 5MPH. Please remember you are attending an Agricultural Show in an Agricultural Show Setting. You should be especially vigilant for uneven or unmade ground conditions and the possibility of loose animals. You may also expect animals who may startle easily so please approach with caution. Once in the Showground Vehicle movements may be restricted at certain times or for certain areas.

2. Loading/Unloading/Tethered Animals

The Society expects live exhibits to be controlled or handled by a person of suitable skill ability and capability at all times. It may be inappropriate for certain animals to be 'under the control' of persons who are not capable of keeping the exhibit under control. Care should be taken during the loading and unloading of live exhibits and animals that are to be shown should be tethered using suitable restraining equipment.

3. Live Exhibits (General)

Protective Headwear (that meets a certain British or European Standard) and the provision of satisfactory bits halters or saddles is required. In addition to the skill ability and capability of any handler the Society may also require the Exhibitor to be aware of or show the live exhibit in such a way as to comply with any HSE Guidance Note or regulation by any other competent authority.

4. Housekeeping

Exhibitors and Trade Stands are requested to keep the area that they occupy free from any hazard that may lead to slips trips and falls. E.g. cables or pipes to be neatly stowed or secured, equipment not being used to be moved or stacked safely.

5. Dogs

Dogs must not be left unattended at any time. Dogs must not at any time be left unattended in any vehicle. The Society reserves the right to force entry to any vehicle where a dog may be in distress. Be advised the Society may also report the owner of the vehicle to law enforcement.

6. Smoking

Smoking is not permitted within the Marquees or any other public place as defined by legislation.

7. Hygiene – the control of disease

Exhibitors will not take known to be diseased Exhibits to the show. Any animal identified as exhibiting signs of any disease may be subject to inspection by the Society Veterinarian and may be removed from the Showground without reimbursement of entry fees. The Society has provided hand washing facilities in the livestock area if you have been handling animals. Please use them. Disinfectant buckets have been provided to prevent the spread of disease. Please ensure that you dip your footwear in these buckets. Soiled clothing and footwear should not be worn to show.

8. Identification and Movement Licensing

The Exhibitor is responsible for any passports or licensing requirements.

9. Evacuation and Emergency

All persons attending the Show should familiarise themselves with any exit points, the location of first aid and fire fighting facilities. In all cases the Show Stewards will assist further and issue directions as appropriate. First Aid is provided by WHS. The nearest hospital has been identified as: Royal Devon and Exeter Hospital, Barrack Rd, Exeter EX2 5DW.

10. Fire

Limited Fire Fighting Equipment is available on site . The Fire Brigade are aware of the show date and venue. Fires are not permitted anywhere on the Showground at any time.

11. Electricity

Generators are only allowed with written permission of the Show Secretary or by prior arrangement. Generators must be of the run silent type. Electrical Equipment must be PAT Tested, free from any obvious defects capable of being remedied and operated by person familiar with their operation.

12. Water

Mains water is available in the Community Hall.

13. Show Ring Fencing

The show ring has protection by stakes and rope. Please do not enter the show ring without permission from a Show Steward. Furthermore any Children entering the show ring must be accompanied by a responsible adult.

14. Plant Machinery and Car Parks

The Society will keep vehicle movements to a minimum for your enjoyment and protection. Vehicles moving in the show field must observe a 5 mph speed limit and where necessary be escorted by a banksman. Speed limits are to be observed in the Car Park Areas and drivers are to be especially vigilant. Mobile phones are not to be used by any vehicle operator whilst driving.

15. Manual Handling

In the setting up of the show the Society will ensure that certain activities are completed with the necessary compliment of persons properly required to lift carry or manoeuvre the object into position. Mechanical means of lifting are to be encouraged. Correct lifting techniques are advised to prevent associated strain or lifting injuries.

16. Children

Please ensure your children are supervised at all times. Please be mindful that Children should be aware that sudden or loud noises may startle livestock. Children should not climb on fences walls trees or barriers.

17. Environment

The Society asks that you do not dispose of human animal or chemical waste by pouring onto ground or into any watercourse or surface water drain. Please dispose of rubbish in the provided bins.

18. Dangerous Occurrences and Near Miss Reporting

Please report any dangerous occurrence or near miss to the Show Secretary.

19. Continuous Improvement

The Society regards lifelong learning and continuous improvement as critical to the safety of all who attend the show. We would welcome any suggestions from you that would in your opinion improve any safety aspect of the show. This Document will be reviewed by May 2020.

We hope you have a enjoyable day at our show and we thank you for your support.